

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Finance – Councillor Chaloner
- Cabinet Member for Education and Children's Social Care – Councillor Jeffery
- Cabinet Member for Transformation – Councillor Hammond
- Cabinet Member for Communities, Culture and Leisure – Councillor Kaur
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Health and Adult Social Care – Councillor Shields
- Cabinet Member for Housing and Sustainability – Councillor Payne
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Revised Houses in Multiple Occupation Supplementary Planning Document	19 April 2016	Leader's Portfolio
Acceptance of EU Grant Funding for City Deal Delivery	19 April 2016	Leader's Portfolio
Property Investment Fund (PIF)	19 April 2016	Leader's Portfolio
* Agreement to Procure Headstart Programmes and to Delegate Powers to Award the Contract	15 March 2016	Education and Children's Social Care Portfolio
Springwell School Expansion Phase 2	15 March 2016 16 March 2016	Education and Children's Social Care Portfolio
Community Asset Transfer Strategy: Progress and Review	15 March 2016	Communities, Culture and Leisure Portfolio
Southampton Outdoor Sports Centre	19 April 2016	Communities, Culture and Leisure Portfolio
* Review, Redesign and Procurement of Behaviour Change Services	15 March 2016	Health and Adult Social Care Portfolio
Kentish Road Replacement Care (Respite) Service for Adults with a Learning Disability (WITHDRAWN)	15 March 2016	Health and Adult Social Care Portfolio
Replacement Care (Respite) Review: Progress Report (WITHDRAWN)	15 March 2016	Health and Adult Social Care Portfolio
Controlling Street Drinking and Begging using Public Spaces Protection Orders	15 March 2016	Housing and Sustainability Portfolio
Safe City and Youth Justice Strategy Updates	15 March 2016 16 March 2016	Housing and Sustainability Portfolio
Changes to existing Revenue and Capital Budgets	19 April 2016	Finance Portfolio



# **LEADER OF THE COUNCIL**

Title	Revised Houses in Multiple Occupation Supplementary Planning Document
Details	Report of the Leader of the Council seeking approval for the revised Houses in Multiple Occupation Supplementary Planning Document
Decision Maker	Cabinet
Decision Expected	19 April 2016
Date Added to the Plan	<b>7 March 2016</b>
Main Consultees	Internal consultees on cabinet report, wider public consultation on the revised Supplementary Planning Document including residents and resident associations, developers and landlords and the universities.
Consultation Method	Internal by email, external see details on <a href="http://www.southampton.gov.uk/HMOSPD">www.southampton.gov.uk/HMOSPD</a>
Head of Service	Head of Planning Transport and Sustainability
Author	Samuel Fox  samuel.fox@southampton.gov.uk Tel: 023 8083 2044
Background Material Available	Revised Houses in Multiple Occupation Supplementary Planning Document
Public Comments may be sent to	city.plan@southampton.gov.uk



Title	Acceptance of EU Grant Funding for City Deal Delivery
Details	<p>To consider the report of the Leader of the Council seeking approval to accept a grant of £2m from the European Social Fund via the Department for Work and Pensions (DWP) for the Solent Jobs Programme and approve revenue expenditure for the delivery of the programme over a period of three years.</p> <p>The grant would provide an employment support programme for 1,200 long term unemployed people across the Solent area. This programme would support unemployed adults with health conditions into employment as match funding for the City Deal agreement with Government.</p>
Decision Maker	Cabinet
Decision Expected	19 April 2016
Date Added to the Plan	<b>7 March 2016</b>
Main Consultees	Cabinet Member for Education and Children's Services, Dept for Work and Pensions, Business in the Community, Skills Funding Agency, Cities and Local Growth Team, Dept for Communities and Local Government, Portsmouth City Council, Hampshire County Council, Solent LEP
Consultation Method	An Advisory Board of all key agencies involved in the City Deal programme has overseen the development, planning and resourcing of the Solent Jobs Programme
Head of Service	Acting Chief Strategy Officer
Author	Denise Edghill Head of Skills and Regeneration denise.edghill@southampton.gov.uk
Background Material Available	Acceptance of EU Grant Funding for City Deal Delivery
Public Comments may be sent to	kathryn.rankin@southampton.gov.uk

Title	Property Investment Fund (PIF)
Details	To consider the report of the Leader of the Council seeking approval to the Property Investment Fund, investment criteria, governance arrangements and delivery options
Decision Maker	Cabinet
Decision Expected	19 April 2016
Date Added to the Plan	<b>7 March 2016</b>
Main Consultees	Relevant Cabinet members and officers
Consultation Method	Briefings
Head of Service	Acting Chief Operations Officer (Customer Experience)
Author	Andrew Elliott, Mark Bradbury  andrew.elliott@southampton.gov.uk, mark.bradbury@southampton.gov.uk
Background Material Available	Property Investment Fund (PIF)
Public Comments may be sent to	N/A

# **TRANSFORMATION PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **EDUCATION AND CHILDREN'S SOCIAL CARE PORTFOLIO**



Title \* Agreement to Procure Headstart Programmes and to Delegate Powers to Award the Contract

Details To consider the report of the Cabinet Member for Education and Children's Social Care seeking authority to accept funds should the bid be successful, commence a procurement process and to delegate authority to the Director Quality and Integration to award the contract following consultation with the Cabinet Member for Education and Children's Social Care and Service Director Legal and Governance.

HeadStart is a BIG Lottery funded programme. It is a multi-agency project that aims to improve the mental health and emotional wellbeing of 10-16 year olds who are at risk of developing mental health problems. It has 3 phases: 1) development (complete), 2) pilot delivery (current) and 3) a large bid for between £5 - £10m over 5 years (submission due 26 February 2016). Southampton is 1 of 12 HeadStart areas in England. Only those currently delivering phase 2 are eligible to bid for stage 3. This presents a significant opportunity for the City, with a focus on early intervention and the key principles and proposed outcomes support the Health and Wellbeing Strategy priority of 'Best Start in Life'. In addition, the universal support model will help reduce pressure on acute health and care services in the future, whilst signposting those who need it to more specialist support.

Decision Maker Cabinet

Decision Expected 15 March 2016

Date Added to the Plan 3 February 2016

Main Consultees Relevant Cabinet Members and officers in key strategic departments. Partners agencies and young people involved in the Headstart programme

Consultation Method Meetings, workshops, written and visual information.

Head of Service Head of Integrated Strategic Commissioning

Author

Katy Bartolomeo

Background Material Available

\* Agreement to Procure Headstart Programmes and  
to Delegate Powers to Award the Contract

Public Comments may be sent  
to

Katy Bartolomeo  
[katy.bartolomeo@southampton.gov.uk](mailto:katy.bartolomeo@southampton.gov.uk)



Title	Springwell School Expansion Phase 2
Details	<p>To consider the report of a Cabinet Member for Education and Children’s Social Care - seeking to approve a commitment to spend £9.6m for the expansion of Springwell Special School.</p> <p><b>Note:</b> Consideration of the report is being undertaken in line with Paragraph 15 of the Council’s Access to Information Procedure Rules. This will allow Cabinet to recommend to Council the commitment so as to not further delay this project and subsequently increase the associated costs in terms of temporary accommodation, out of city placements/transport and tribunals. Any delay may result in insufficient special school places by September 2017.</p>
Decision Maker	<p>Cabinet</p> <p>Council</p>
Decision Expected	<p>15 March 2016</p> <p>16 March 2016</p>
Date Added to the Plan	<b>7 March 2016</b>
Main Consultees	<p>Cabinet member</p> <p>LA officers</p> <p>DCS</p>
Consultation Method	Circulation of the draft report
Head of Service	Head of Education
Author	<p>Jo Cassey</p> <p><a href="mailto:jo.cassey@southampton.gov.uk">jo.cassey@southampton.gov.uk</a></p>
Background Material Available	Springwell School expansion phase 2
Public Comments may be sent to	N/A



# **COMMUNITIES, CULTURE AND LEISURE PORTFOLIO**



Title	Community Asset Transfer Strategy: Progress and Review
Details	To consider the report of the Cabinet Member for Communities, Culture and Leisure outlining progress on implementing the Community Asset Transfer Strategy
Decision Maker	Cabinet
Decision Expected	15 March 2016
Date Added to the Plan	3 February 2016
Main Consultees	Legal Finance Property Democratic Services And other relevant officers/departments as appropriate
Consultation Method	Circulation of draft report
Head of Service	Acting Chief Strategy Officer
Author	Vanessa Shahani  vanessa.shahani@southampton.gov.uk Tel: 023 8083 2599
Background Material Available	Community Asset Transfer Strategy: Progress and Review
Public Comments may be sent to	Sandra Zebedee Email: cat@southampton.gov.uk

Title	Southampton Outdoor Sports Centre
Details	To consider the report of the Cabinet Member for Communities, Culture and Leisure outlining the next steps to deliver improvements to the sports centre following the public consultation
Decision Maker	Cabinet Member for Communities
Decision Expected	19 April 2016
Date Added to the Plan	<b>7 March 2016</b>
Main Consultees	Legal, property, finance
Consultation Method	The report is summarising a comprehensive consultation exercise and setting out the council's response.
Head of Service	Head of Leisure and Culture
Author	Mike Harris Acting Service Director- Growth mike.d.harris@southampton.gov.uk Tel: 023 8083 2882
Background Material Available	Southampton Outdoor Sports Centre
Public Comments may be sent to	Mike Harris, Service Director - Growth
Slippage/Variations/Reason for Withdrawal	
Updates	

# **ENVIRONMENT AND TRANSPORT PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**



**HEALTH AND ADULT SOCIAL CARE  
PORTFOLIO**

Title	* Review, Redesign and Procurement of Behaviour Change Services
Details	To consider the report of the Cabinet Member for Health and Adult Social Care detailing a review and redesign of the Behaviour Change contracts which underpin health promotions by adopting healthier lifestyles to support long term sustainability of health and social care systems in Southampton supporting the commissioning strategy for Prevention and Early Intervention. The report will also seek authority to commence a procurement process for the provision of an Integrated Health Improvement and Healthier Lives Service.
Decision Maker	Cabinet
Decision Expected	15 March 2016
Date Added to the Plan	3 February 2016
Main Consultees	Relevant Cabinet Members and officers in key strategic departments
Consultation Method	Relevant Cabinet Members and key strategic partners, in addition a full market engagement event is being organised for March 2016
Head of Service	Head of Integrated Strategic Commissioning
Author	Chrissie Dawson <a href="mailto:chrissie.dawson@southamptoncityccg.nhs">chrissie.dawson@southamptoncityccg.nhs</a>
Background Material Available	Authority to procure Behaviour Change services
Public Comments may be sent to	Chrissie Dawson - Senior Commissioning Manager <a href="mailto:chrissie.dawson@southamptoncityccg.nhs.uk">chrissie.dawson@southamptoncityccg.nhs.uk</a>

Title	Kentish Road Replacement Care (Respite) Service for Adults with a Learning Disability (WITHDRAWN)
Details	To consider the report of the Cabinet Member for Health and Adult Social Care detailing an update on the evaluation and development of suitable alternatives to Kentish Road, as requested by Cabinet on 15 September 2015.
Decision Maker	Cabinet
Decision Expected	15 March 2016
Date Added to the Plan	3 February 2016
Main Consultees	Cabinet Member for Health and Adult Social Care; Council's Democratic, Legal, Finance and Property Divisions; Interim Service Director, Adults; Director of Quality and Integration; stakeholder organisations, including Choices Advocacy, Mencap Southampton and SPECTRUM CIL.
Consultation Method	A public consultation in 2014 informed the Cabinet's decision to close Kentish Road, when suitable alternative provision had been made for its current users. Cabinet received an update in September 2015, which was considered in advance by the Overview and Scrutiny Management Committee. Since then, further meetings with stakeholder organisations have taken place. A draft report will be circulated to consultees and meetings will take place, as required.
Head of Service	Head of Safeguarding Adults
Author	Paul Juan  paul.juan@southampton.gov.uk Tel: 02380832530
Background Material Available	
Public Comments may be sent to	Paul Juan, Adult Social Care, Southampton City Council, Civic Centre, Southampton, SO14 7LY
Slippage/Variations/Reason	This report has been withdrawn as further work is

for Withdrawal

needed to ensure that there is sufficient capacity in the marketplace for alternative residential care provision, for those individuals with the most complex needs for whom non-residential alternatives are not considered appropriate, either on a spot purchase or block contract basis. This has become more challenging following Hampshire County Council's recent decision to limit the use of their facilities to Hampshire residents.

Updates

Title	Replacement Care (Respite) Review: Progress Report (WITHDRAWN)
Details	To consider the report of the Cabinet Member for Health and Adult Social Care detailing a progress report on the Replacement Care Review being carried out by the Integrated Commissioning Unit.
Decision Maker	Cabinet
Decision Expected	15 March 2016
Date Added to the Plan	3 February 2016
Main Consultees	All recipients of Respite Care (as recorded), a range of relevant providers, with request to disseminate to relevant individuals. Carer Services.
Consultation Method	12 week formal consultation from 18 January to 8 April 2016 including online, email, telephone and consultation events.
Head of Service	Head of Integrated Strategic Commissioning
Author	Sandra Jerrim Senior Commissioning Officer sandra.jerrim@southamptoncityccg.nhs.uk Tel: 023 8024 1326
Background Material Available	
Public Comments may be sent to	Sandra Jerrim Southampton City Council, ICU Consultations, 1st Floor, Municipal Block, Civic centre, Southampton, SO14 7LY
Slippage/Variations/Reason for Withdrawal	This report has been withdrawn as further work is needed to ensure that there is sufficient capacity in the marketplace for alternative residential care provision, for those individuals with the most complex needs for whom non-residential alternatives are not considered appropriate, either on a spot purchase or block contract basis. This has become more challenging following Hampshire County Council's recent decision to limit the use of their facilities to Hampshire residents.

# **HOUSING AND SUSTAINABILITY PORTFOLIO**

Title	Controlling Street Drinking and Begging using Public Spaces Protection Orders
Details	To consider the report of the Cabinet Member for Housing and Sustainability seeking authority for Public Spaces Protection Orders to control anti-social street drinking and begging in locations within Southampton. A consultation process has been undertaken covering 5 locations – City Centre, Bitterne Precinct, Portswood Broadway, Shirley High Street and Woolston High Street.
Decision Maker	Cabinet
Decision Expected	15 March 2016
Date Added to the Plan	4 December 2015
Main Consultees	Relevant officers and Council members, key stakeholders including Police and Crime Commissioner, Chief Police Constable.
Consultation Method	Public consultation available <a href="http://www.southampton.gov.uk/pspo">www.southampton.gov.uk/pspo</a> due to close on 11th December 2015.
Head of Service	Director, Place
Author	Gavin Derrick <a href="mailto:gavin.derrick@southampton.gov.uk">gavin.derrick@southampton.gov.uk</a> Tel: 023 8091 7537
Background Material Available	Controlling Street Drinking and Begging using Public Spaces Protection Orders
Public Comments may be sent to	Gavin Derrick - Regulatory Services 02380 917537
Slippage/Variations/Reason for Withdrawal	The decision has been deferred to allow for further consultation with the police with regards to enforcement of the PSPO. And for consideration to be given to the outcomes of the consultation, prepared by the Research and Consultation Manager, to include it as part of the Cabinet report.

Title	Safe City and Youth Justice Strategy Updates
Details	To consider the report of the Cabinet Member for Housing and Sustainability seeking approval to update and amend the existing Safe City and Youth Justice strategies (2014-2017).
Decision Maker	Cabinet Council
Decision Expected	15 March 2016 16 March 2016
Date Added to the Plan	3 February 2016
Main Consultees	
Consultation Method	Public consultation (Community Safety Survey - closed 11th Sept 2015), board meetings and partnership meetings.
Head of Service	Assistant Chief Executive
Author	Felicity Ridgway Policy Manager felicity.ridgway@southampton.gov.uk Tel: 023 8083 3310
Background Material Available	Safe City and Youth Justice Strategy Updates
Public Comments may be sent to	strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	



# **FINANCE PORTFOLIO**

Title	Changes to existing Revenue and Capital Budgets
Details	<p>To consider the report of the Chief Financial Officer and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	19 April 2016
Date Added to the Plan	5 January 2015
Main Consultees	Relevant Cabinet Members and Officers
Consultation Method	Briefings and meetings.
Head of Service	Chief Financial Officer
Author	<p>Mel Creighton, Andy Lowe  Acting Service Director - Strategic, Finance and Commercialisation, Chief Financial Officer  Mel.creighton@southampton.gov.uk,  andrew.lowe@southampton.gov.uk  Tel: 023 8083 2049</p>
Background Material Available	
Public Comments may be sent to	Mr Andrew Lowe - Chief Financial Officer
Slippage/Variations/Reason for Withdrawal	
Updates	

**CHIEF EXECUTIVE'S DIRECTORATE**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **CHIEF OPERATIONS OFFICER**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **CHIEF STRATEGY OFFICER**

**THERE ARE NO ITEMS ON THIS  
OCCASION**